



Suzy Wright – District Clerk Wood County, Texas

P.O. Box 1707 * Quitman, TX 75783 * Phone: 903-763-2361 * Fax: 903-763-1511

Cause Number: _____
(Print court information as it appears on the Petition filed in your case.)

In The 402nd
District Court of Wood
County, Texas

NOTICE

TO ALL PERSONS FILING A DIVORCE OR OTHER LAWSUIT USING DOCUMENTS THAT ARE NOT PREPARED BY AN ATTORNEY

- Deputy Clerks in this office are prohibited from giving legal advice, answering legal questions or giving instructions with regard to divorce or any other court proceedings. We cannot answer questions you may have about correctness of papers you wish to file or procedures to obtain a court decision.
- For the above stated reason, we advise you to consult with an attorney or seek legal counsel if you have any questions or are unsure of what you need to do.
- If you pursue a legal action without attorney representation, we will file documents you present to us and collect the filing fee at the time of filing. The judge at your court hearing may reject your papers. Pauper's oaths may be contested by the defendant.
- We do not comply with instructions or information you may have read or obtained. We perform our clerk duties in accordance with the laws of the State of Texas, directives in divorce "kits" are not binding on the clerk, and we do not process documents in accordance with any rules or instructions other than governing laws and signed court orders.
- Your papers may be served by the sheriff's office or a private process server. If you use a process server, you must contact one on your own.
- As you are acting as your own attorney, you shall provide a copy of the proposed final decree or order and proof of service before their case is set on the docket for hearing.

I have read and understand the above information. I understand that the District Clerk or Deputies in the District Clerk's office are prohibited from answering legal questions, advising or giving legal opinions:

Signature

Address

Printed Name

City, State, Zip

Date

Contact Phone Number (including Area Code)

NOTE: To receive notices of court settings and orders **via email**, you must submit for filing the FORM: *"Self-Represented Litigant Request and Consent for Electronic Court Notices."*